

## RAVENSTONEDALE PARISH COUNCIL

Notice of a Meeting to be held on Thursday 14<sup>th</sup> June 2018  
in Ravenstonedale Community & Heritage Centre at 7.30pm

### AGENDA

1. **Apologies for absence**
2. **Declarations of Interest**  
Councillors must declare if they have any personal or prejudicial interest in any item on this agenda.
3. **Minutes of the Meeting (AGM) held on Thursday 10<sup>th</sup> May 2018**
4. **Annual Update of Standing Orders, etc. (Required for Audit)**  
Revised formats have been received from NALC reflecting current legislation. Copies of documents have been provided to all members. All have been checked and adapted as required by Chairman & Clerk.  
  
Standing Orders  
Financial Regulations  
Code of Practice
5. **Eden District Council – Devolution of Services**  
Revised Contract has now been received from Eden District Council. The consultation period has been extended to 30<sup>th</sup> September 2018. Terms and conditions need to be agreed by the parish council. Do we need a Committee to study proposals?
6. **Ravenstonedale Community & Heritage Centre**  
Planning application made for renewal of application for two-storey extension to accommodate toilets and facilitate disability access to first floor.  
AGM Date
7. **Planning Applications**

No. E/12/39	Two storey extension to former High Chapel
Type	Full application
Location	Community & Heritage Centre, Ravenstonedale CA17 4NG
Applicant	Ravenstonedale Parish Council
No. E/12/39A/LB	Two storey extension to former High Chapel
Type	Listed Building
Location	Community & Heritage Centre, Ravenstonedale CA17 4NG
Applicant	Ravenstonedale Parish Council
No. E/12/40	Change of use of former day nursery to provide 2 No. self-contained residential units and refurbishment of existing dwelling
Type	Full application
Location	Biggins, Main Street, Newbiggin-on Lune
Applicant	Mr T Capstick

**8. Finance**

Internal Auditor has approved Draft Accounts for 2017-2018. Many Thanks to Michael Metcalfe-Gibson.

External Audit forms and assurances to be signed at this meeting.

Accounts for Payment

C J Elphick (Month 3)	£ 638.60
HMRC (Month 3)	£ 24.60
C J Elphick (Expenses to 14/06/18)	£ 129.60
A Kirby Grasscutting)	£ 732.00

**9. Registration with Information Commissioners Office and GDPR**

Registration documents now received.

**10. Scandal Beck Green**

The Chairman and Clerk have met with the contractor, Derek Boustead, and it is expected that the land drainage scheme will be commenced very shortly. Full funding has been obtained from Cumbria County Council, Eden District Council and the Yorkshire Dales Sustainability Fund.

**11. Presentation to Caroline Morris**

Herald Report of presentation as recommended by Ravenstonedale Parish Council.

**12. Application for funding by Newbiggin-on-Lune Public Hall Committee**

Request for assistance with cost of roof repairs.

**13. Public Participation**

Contributions from members of the public

**14. Correspondence received**

Clerks & Councils Direct  
CALC Circular June 2018 (circulated)  
Visit Eden Newsletter  
FoLD - Conserving Lakeland

**15. Staff Matters (Public may be excluded)**

Proposed appointment of Assistant Clerk to train for substantive post.

**Date of next meeting**                      Thursday 12<sup>th</sup> July 2018

C J Elphick

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