

RAVENSTONEDALE PARISH COUNCIL

Minutes of the meeting held on Thursday 12th April 2018 in Ravenstonedale Community & Heritage Centre at 7.30pm

Present Cllr. Ernest Leach (Chairman) Cllrs. Hilary Law, James Richardson and Helen Shields.
County Councillor Phil Dew
Clerk. Chris Elphick

Apologies for absence had been received from Cllrs. Paul Capstick, Alison Morriss, Richard Hunter and District Councillor Angela Meadowcroft.

Declarations of Interest

There were no declarations of personal or prejudicial interest in any item on this agenda.

Minutes of the Meeting held on Thursday 8th March 2018 had been circulated and were signed by the Chairman as a correct record.

Public Participation

County Councillor Phil Dew presented a report of his activities during the past month. These are noted in Appendix 1 to these minutes.

General Data Protection Order 2018 – Requirements, Training, DPO

Guidance notes from NALC on the requirements of the GDPO have been received. The main document contains much that is irrelevant to smaller councils and a simplified version has been requested by many. This is receiving attention via CALC. There is ongoing debate about whether the Clerk may also fulfil the separately defined position of Data Protection Officer. It has been established that the role may not be fulfilled by a Councillor. Phil Dew commented that several parishes that he had visited were also concerned about the implementation of this nebulous piece of legislation and were awaiting further clarification.

Eden District Council – Devolution of Services

No further contracts information/advice had been received from NALC. Eden District Council has extended its requirement to sign contracts until 31st May 2018.

Scandal Beck Play Area

Notification from Cumbria Highways of Bridge Maintenance works to repair flood damage and requirement for access at the tennis court end, Garshill. Work is proposed between June and October 2018.

Grasscutting 2018

Contract with Adrian Kirby has been renewed at no increase from the 2017 price.

Planning

There had been no new applications registered since the March 2018 meeting of the Parish Council.

Finance

Receipts

Graveyard - donation re. memorial alteration £ 27.00

Accounts Paid prior to meeting

e-on (C&HC) £ 119.62

Amazon (Printer Ink) £ 54.10

Accounts for Payment

C J Elphick (Month 1) £ 577.20

HMRC (month 1) £ 37.20

Publications & Correspondence Received

Items received by e-mail had been circulated to all councillors.

12. Staff Matters (Public may be excluded)

Employment of Site Manager for Community & Heritage Centre

This function has been very effectively tested and evaluated during the past year, funded largely by a grant from the Roger Stott Foundation, YDMT to the Management Committee. To regularise this position and save setting up an additional PAYE account it is proposed that this becomes a Parish Council appointment. Costs to be shared with the Management Committee.

It was **resolved** that the appointment of Ann Wappett be confirmed.

Employment of Data Protection Officer.

It was noted that the new Data Protection Regulations will require the appointment of a Data Protection Officer (DPO). Councillors may not be appointed and it has yet to be confirmed whether the Clerk may fulfil the role. The current clerk indicated that he would not be seeking the position.

Potential Employment of Assistant Clerk/Trainee.

The Clerk suggested that it may be sensible to engage an assistant clerk with a view to training and taking on the substantive position upon the eventual retirement of the present clerk.

The Chairman stated that he may know of a potential candidate with suitable qualifications. This matter to be further discussed at the AGM.

Date of next meeting (AGM & Annual Parish Meeting) Thursday 10th May 2018

Signed

Chairman

Date 10th May 2018

Appendix 1

Report to Ravenstonedale Parish Council 12 April, 2018 - Phil Dew

Highways

An additional £600,000 of Government money has been made available in Eden for repairs to pot holes. This work is being carried out as speedily as possible given the continuing adverse [cold/wet] weather and enormity of the task!

Additional funds have been allocated to gully cleaning in the 2018/19 budget following pressure from councillors.

A Cumbria Resilience Forum is to be held over the next month to collate the lessons learned from the recent extreme weather events. I have fed into that process.

Astroturf

Plans to replace the Astroturf in KS are ongoing: a big thank you to those parish councils that registered their support.

Appleby Horse Fair

Planning is underway for Appleby Horse Fair, 2018. A recent meeting of Eden Local Committee decided to ask CCC for direct financial support. The money currently comes out of the local highways budget and impacts on general highway maintenance.

Western Dales Bus

Several new volunteer drivers have been forthcoming and the hope is to extend the service.

GDPR

The Information Commissioner's Office [ICO] has produced various explanatory documents and CALC and NALC have also published guidance. The general view is not to panic even though the regulation is due to take effect from 25 May, 2018.

EDC - Devolution of Lighting

As I understand it the date for PCs to make a decision on lighting has been moved from 31 March, 2018 to 31 May, 2018. CALC has still not approved the contracts and has advised councils not to sign.