

RAVENSTONEDALE PARISH COUNCIL
Minutes of the Meeting held on Thursday 14th June 2018
in Ravenstonedale Community & Heritage Centre

Present Cllr. Ernest Leach (Chairman) Cllrs. Hilary Law, James Richardson, Richard Hunter, Paul Capstick and Helen Shields.
County Councillor Phil Dew
District Councillor Angela Meadowcroft.
Clerk. Chris Elphick
2 Members of the N-o-L Public Hall Committee
Caroline Morris

Apologies for absence had been received from Cllr Alison Morriss

Declarations of Interest

There were no declarations of personal or prejudicial interest in any item on this agenda.

Minutes of the Meeting (AGM) held on Thursday 10th May 2018 had been circulated.

Cllr Richardson noted that he had raised an objection to be minuted at the last meeting and this had been omitted. This had referred to conflict of interests by members of the N-o-L Public Hall Committee. An amendment was made in the appropriate item.
The minutes were signed by the chairman as a correct record

Annual Update of Standing Orders, etc. (Required for Audit)

Revised formats have been received from NALC reflecting current legislation. Copies of documents have been provided to all members. All have been checked and adapted as required by Chairman & Clerk.

The following documents were acknowledged as being current policies.

Ravenstonedale Parish Council Standing Orders 2018

Ravenstonedale Parish Council Financial Regulations 2018

Ravenstonedale Parish Council Code of Practice 2018

It was noted that **Standing Order 17(a) Appointment of a Data Protection Officer** was no longer relevant due to a late amendment to the General Data Protection Regulations enacted in May 2018 and should be struck through.

Eden District Council – Devolution of Services

A revised Contract has now been received from Eden District Council. The consultation period has been extended to 30th September 2018. Terms and conditions have been amended but still need to be agreed by the parish council.

It was agreed to defer a decision until next meeting of the parish council.
Signatures are not required until 30th September.

Ravenstonedale Community & Heritage Centre

Planning application has been made for renewal of planning consent granted in 2015 for a two-storey extension to accommodate toilets and facilitate disability access to first floor.

The Management Committee Annual General Meeting Date was noted as Tuesday 26th June 2018 at 3.30 pm.

Planning Applications

No. E/12/39 Two storey extension to former High Chapel
Type Full application
Location Community & Heritage Centre, Ravenstonedale CA17 4NG
Applicant Ravenstonedale Parish Council
Parish Council Support this application

No. E/12/39A/LB Two storey extension to former High Chapel
Type Listed Building
Location Community & Heritage Centre, Ravenstonedale CA17 4NG
Applicant Ravenstonedale Parish Council
Parish Council Support this application

No. E/12/40 Change of use of former day nursery to provide 2 No. self-contained residential units and refurbishment of existing dwelling
Type Full application
Location Biggins, Main Street, Newbiggin-on Lune
Applicant Mr T Capstick
Parish Council No objections to this application.

Finance

Internal Auditor has approved Draft Accounts for 2017-2018.
Many Thanks were expressed to Michael Metcalfe-Gibson for carrying out the internal audit.

The External Audit forms and assurances were read out and signed by the Chairman and Clerk/RFO s appropriate.

Accounts for Payment

C J Elphick (Month 3)	£ 638.60
HMRC (Month 3)	£ 24.60
C J Elphick (Expenses to 14/06/18)	£ 129.60
A Kirby Grasscutting)	£ 732.00

Registration with Information Commissioners Office and GDPR

Registration documents for compliance with the General Data Protection Regulations Act have now received from the Information Commissioner's Office (ICO).

Scandal Beck Green

Work has started on the land drainage scheme and should, subject to weather, be completed within approximately two weeks. There will then be a period for the new grass to grow.

This project has been substantially funded by Cumbria County Council, Eden District Council and the Yorkshire Dales Sustainability Fund.

Presentation to Caroline Morris

A report, with photograph, had been printed in the Cumberland & Westmorland Herald recording the presentation of an Award for Services to the Community by The Chairman of Eden District Council, Mary Robinson. Caroline had been unanimously recommended by Ravenstonedale Parish Council.

Caroline attended the meeting and spoke of her delight at having the appreciation and recognition of her community.

Application for funding by Newbiggin-on-Lune Public Hall Committee

Request for assistance with cost of roof repairs.

The Clerk advised that councillors who were members of the Public Hall Committee should declare an interest in this item and withdraw from the discussion.

Cllr Richardson objected that there was no conflict of interests since there was no personal gain.

Clerk to obtain clarification on the obligation of Public Hall committee members to declare a prejudicial interest.

Councillors Law and Richardson declared membership of the committee.

R-dale Parish Council does not currently have a grant giving policy and augments its income by obtaining grant aid from bodies outside the parish. This has amounted to more than £120,000 during the past 15 years.

The Clerk had provided information to the PH Committee on many local and national sources of funding for village halls but none of these appeared to have been approached. Further information was provided of a Cumbria CVS Funding Fair taking place in Kendal the following week.

The quotations provided for unspecified roof repairs varied between £6,000 and £18,000. It was suggested that the PH Committee should be more specific on what the project is and how the remainder is to be funded.

No award was made. The Parish Council will now address the adoption of a grant funding policy.

Public Participation

County Councillor Phil Dew reported on his various activities throughout the county during the past month. Of particular interest to Ravenstonedale was the news that Cumbria County Council had allocated the sum of £25,000 towards further structural investigations into Tarn Gill Bridge.

It was not clear what had prompted this apparent reversal of Cumbria Highways' decision as recorded in the minutes for January 2015. [Later information indicated that the additional funding had been awarded from the Infrastructure Recovery Fund, following Storm Desmond, for possible underpinning of the structure.]

Correspondence received

Clerks & Councils Direct

CALC Circular June 2018 (circulated to councillors by e-mail)

Visit Eden Newsletter

FoLD - Conserving Lakeland

Staff Matters (Public may be excluded)

Proposed appointment of Assistant Clerk to train for substantive post. No action had yet been taken on this matter pending clarification of the job specification.

Date of next meeting Thursday 12th July 2018

Signed

Chairman

Date 19th July 2018